



ELM Solutions

Passport® Legal Spend Management

Key Benefits

- Drive significant cost savings
- Simplify and streamline the way attorneys and legal staff work
- Improve collaboration internally and with outside counsel
- Gain deep visibility into legal spend
- Make more proactive and strategic sourcing decisions
- Configure and extend Passport to meet new business needs

“...optimizes legal department performance with its ability to provide a comprehensive view of the relationships between costs, financial and business risks...”

Passport Legal Spend Management combines the unparalleled e-billing and spend management experience of ELM Solutions with the powerful capabilities of Passport, a patented technology platform. Available as a standalone application or offered as a part of a suite of Enterprise Legal Management applications from ELM Solutions, Passport Legal Spend Management dramatically improves corporate counsel’s ability to manage and reduce costs. With its ability to consistently enforce billing guidelines, streamline cumbersome invoice review processes, and provide deep visibility into spend, Passport Legal Spend Management delivers significant return-on-investment and represents a critical part of a legal department’s comprehensive strategy for effective matter and risk management.

Drive significant cost savings and streamline the way attorneys and legal staff work.

- Eliminate the hassles and the overhead associated with paper invoices
- Automatically catch billing errors and enforce compliance with outside counsel guidelines, alternative fee arrangements, and negotiated discounts
- Streamline time-consuming reviews of invoices and other financial data, which allows attorneys to spend more time practicing law
- Deliver the most relevant information, tasks, reminders, and reports to each team member via Passport’s highly-intuitive user interface and role-based dashboard views

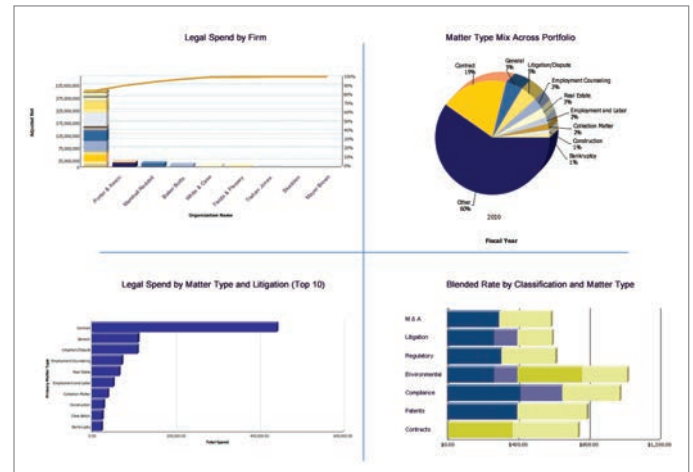
Improve collaboration internally and with outside counsel.

- Use Passport’s visually-rich reports to more effectively communicate with management and with business partners and to set their expectations with regard to how matters are managed and budget is spent
- Securely collaborate with outside counsel on budgets, timekeeper rates, and accruals via the Passport Collaboration Portal

Passport® Legal Spend Management

Gain visibility into legal spend and make more proactive and strategic sourcing decisions.

- Gain comprehensive views of spend across an entire matter portfolio
- Conduct a detailed analysis of spend to identify opportunities for cost savings and for improved value from outside counsel – for example, bring work in-house, utilize AFAs, disaggregate matters to source work to multiple firms, etc.
- Enjoy at-a-glance views of key performance indicators via dashboard reports that make it easy to spot trends and potential risks



Rely on a legal spend management solution that easily adapts to meet current and long-term business needs.

- Support unique business and user needs with Passport's industry-leading level of configurability, which allows clients to tailor screens, workflows, rules, reports, and more
- Leverage localization and VAT support features to meet the needs of a multi-national workforce and to enable compliance with varied global tax requirements
- Take advantage of Passport toolkits, which empower clients to administer, configure, and even extend their Passport solutions to quickly meet changing business needs

Key Features

- Flexible invoice submission methods and full-service e-billing support for legal service providers
- Rules engine for automated enforcement of outside counsel guidelines, AFAs, and discounts
- Automated invoice review workflows
- Budget, timekeeper, and accruals collaboration
- Available library of best practices-based spend management report packs
- Multi-currency and VAT support
- Integration with accounts payable and other systems

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